

2009 BENTON COUNTY FAIR & RODEO

VENDOR Information

Fair Dates: July 29 – August 1, 2009

Fair hours: Wed. & Thur. -Noon-11 pm; Fri. & Sat. - Noon-Midnight
 Commercial & Exhibit Buildings open to the public: Wed-Sat Noon-10 pm
 Fair Office (Carriage House) hours: 8 am- 8 pm during Fair

Buildings are open to vendors at 11:30 am and to the public at Noon. Buildings close @ 10 pm.

Indoor Space, Benton Arena

10' x 10', with pipe & drape (see map/application for pricing)

Outdoor Space

10' x 10', space only (see map/application for pricing)

10' x 10' canopy \$125 + space fee

10' x 20' canopy \$175 + space fee

Sidewall (per lineal foot) \$2

Lights (per space) \$50

Food Vendors

Basic Space Fee \$350

(Includes space for Concession stand with prep area)

Commission (on gross sales) 15%

Stock Truck/Trailer Permit \$50

Red Lot Parking \$50

Package Delivery

If you have packages delivered to the Fair Office, it is your responsibility to pick up your packages without notification from the Fair Staff. If your packages are arriving COD, please arrange with Fair Staff in advance.

Applications and Contracts - Commercial space applications require a \$100 reservation fee. If you do not receive a contract for space, the fee will be refunded. Refunds **will NOT** be made for cancellations. The Fair will try to honor requests for specific locations, but will not guarantee requested placement.

NOTE: ALL VENDORS WILL BE REQUIRED TO SUBMIT A CERTIFICATE OF INSURANCE SHOWING LIABILITY COVERAGE

Setup:

Tuesday, July 28, 2009 – 9:00 am to 9:00 pm

Wednesday, July 29, 2009– 8:00 am to 10:00 am

Electricity 500 Watts, 120V provided with space

Additional 500 watts \$25

220V Hook up – minimum charge \$200

Please be sure to indicate if 220V are required

All electrical cords must be at least 12 gauge and no longer than 25 feet; Food vendors may have longer cords. See #9 of Contract Terms and Conditions.

Tables & Chairs must be ordered in advance

Tables \$15

Chairs - 2 free with each booth \$2

Camping – LIMITED Availability!

Full Hook-Up (Spaces & hookups maybe be shared) \$30/night

Power \$25/night

Teardown:

Saturday, Aug. 1, 2009 -10pm- Midnight. No Vehicles allowed on grounds until after the Fair Closes. The building will remain open with security provided 2AM, Sunday, August 2, 2009 and again from 8 AM-Noon, Sunday, August 2

****BOOTHS MUST REMAIN FULLY-OPERATIONAL THROUGH SATURDAY EVENING. VENDORS WHO TEARDOWN THEIR BOOTHS EARLY WILL BE FINED \$200.00, AS THIS TAKES AWAY FROM EVERYONE'S FAIR EXPERIENCE!**

Vehicles and Parking

- Vehicles are allowed on the grounds only until 11:00 am daily. Vehicles may only enter through the Red Lot gate.
- Vendors will receive daily parking passes for use at either the West or South (public) parking lots.
- Only food vendors will be allowed to purchase Red Lot passes.
- Pedestrians may enter the Livestock Gate (south lot) beginning at 8:00 am.
- Vehicles not displaying appropriate passes in designated areas will be towed at owner's expense.
- Handicapped Parking: The Fair office will exchange 5 daily parking passes for one Season Red Lot parking pass with proof of need in the form of a State-issued handicapped parking permit.

Passes*	Season Red Lot Parking Pass (North lot)	Daily Admission Passes (per space)	Daily Parking Passes (West or South lots)
Commercial Exhibitor	N/A	20	10
Food Booth	\$50/vehicle	20	10

*Additional passes may be purchased from the Fair Office.

SEE YOUR CONTRACT FOR MORE DETAILED INFORMATION